

**PIER POINT VILLAGE 7 MASTER COUNCIL
MINUTES OF THE BOARD OF DIRECTOR'S MEETING
September 28, 2022 at 5:30 PM
CPMG Office**

Board members present:

President: Patricia Buhring (V8)
Sec/Treasurer: Jeannette Kirchenbauer (V4)
Director: Lynn Mazalewski (V6)
Director: Senthil Punniya (V1) – via phone

Board members absent and excused:

Vice President: Gail Davis (V5)
Director: Cindy Haynes (V2)

CPMG Staff: Debra Vickrey, Association Manager

Meeting called to order at 5:30 p.m. by Patricia Buhring. Quorum of Board of Directors established. Minutes were taken and transcribed by Debra Vickrey.

Homeowner's Forum: None

Minutes: July 26, 2022

- **Motion** to approve the minutes as written was made by Patricia Buhring, seconded by Cindy Haynes and passed unanimously.

Old Business and Discussion Items:

- **Motion** to adopt a Resolution to modify the interest rate, per HB1137 requirements, was made by Jeannette Kirchenbauer, seconded by Patricia Buhring and passed unanimously.
- **Motion** to adopt the revised Conduct of Meeting Policy was made by Jeannette Kirchenbauer, seconded by Patricia Buhring and passed unanimously.
- **Motion** to adopt the revised Collection Policy was made by Jeannette Kirchenbauer, seconded by Patricia Buhring and passed unanimously.

Financials/Legal:

- **Motion** to accept the July - August 2022 financials prepared by CPMG, subject to audit, was made by Lynn Mazalewski, seconded by Patricia Buhring and passed unanimously.
- **Motion** to approve the 2023 budget with a \$20.00 annual increase was made by Patricia Buhring, seconded by Jeannette Kirchenbauer and passed unanimously.

President's Report: None

Manager's Report: Debra Vickrey

- Update on property activities.

Contracts:

- **Motion** to approve the 2023 CPMG Management Agreement in the amount of \$8,304 was made by Patricia Buhring, second by Jeannette Kirchenbauer and passed unanimously.
- **Motion** to approve the 2022-2-23 Supreme Commercial snow removal contract was made by Patricia Buhring, seconded by Lynn Mazalewski and passed unanimously.
- **Motion** to approve the Supreme Commercial proposal in the amount of \$4,875 to trim 53 trees to 8 feet above the sidewalks was made by Patricia Buhring, seconded by Lynn Mazalewski and passed unanimously.

Adjournment: 5:40 PM

Next meeting: Annual meeting October 27, 2022

Minutes approved:



Jeannette Kirchenbauer, Secretary